

Roadside Vegetation Management Aide - Linn County

September 12, 2019

ROADSIDE VEGETATION MANAGEMENT AIDE

Applications accepted 9/16/2019 - 9/25/2019.

DESCRIPTION:

Performs duties in the field and in the office related to Linn County's integrated roadside vegetation management. Applies knowledge and skills, under the direction of the Roadside Vegetation Management Specialist, related to the field of roadside vegetation, road safety, and of highway construction and maintenance. Responsible to assist in the maintenance of roadside inventory, noxious weed and invasive species control, tree and shrub removal, trimming and planting, and the general use of chemicals, seed mixtures, plants and plantings. Work is performed under the direction of the Roadside Vegetation Management Specialist and under the general direction of the County Engineer and/or Department management staff. Knows the County's Customer-Centered Culture principles, the County's Mission, Strategic Plan and Core Values and demonstrates a commitment to customer satisfaction for all customers on a regular basis.

ESSENTIAL FUNCTIONS

MAINTAINS vegetation inventories; PREPARES chemicals and equipment for the spraying of noxious weeds and invasive plants; OPERATES equipment for the mowing of roadsides, for tree and shrub clearing and clearing and grubbing and ASSISTS in the planning and planting of roadside vegetation materials.

ASSISTS Roadside Vegetation Management Specialist in related highway maintenance and construction projects.

OPERATES truck equipped with spray rigs and tractors equipped with mowing devices and other various attachments.

ASSISTS in supervising seasonal (temporary) and subordinate employees.

PERFORMS all other related duties as assigned.

KNOWS the products they personally produce and the customers of each product. Listens to the "Voice of the Customer" and closes gaps between customer expectations and experience whenever possible.

NECESSARY REQUIREMENTS

Knowledge, Abilities and Skills

Working knowledge of modern methods and techniques in vegetation establishment and control, including roadway mowing, pesticide and herbicide application, prescribed burning, seeding, planting, and general maintenance; ability to understand and follow oral and written instructions; ability to perform routine and/or specialized maintenance on roadside related equipment; good physical condition.

Minimum Training and Experience

High school diploma or equivalent required; college level course work in the Natural Resources field or one (1) or more years experience in general highway maintenance activities required; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

Special Requirements

Possess a valid state of Iowa Class A Commercial Drivers License (CDL) with air brake and tank endorsements; or possession of Class A CDL and the ability to pass air brake and tank endorsements within 21 days of transfer or hire into the position. Must possess valid State of Iowa Commercial Pesticide Applicator's License with Category 6 certification required or the ability to pass same within twenty-one (21) days of transfer or hire. Must pass a County physical examination which includes a drug test after offer of employment, with random testing as determined by the County. Regular work attendance required.

HOURS: Monday - Friday 7:00am - 3:30pm

SALARY: \$22.31 per hour

Apply By: 9/25/2019

Contact Information

935 Second Street SW
Cedar Rapids, IA 52404
<http://www.linncounty.org>

Human Resources
Phone: 319-892-5120

Applications must be submitted online between 9/16/2019 and 9/25/2019.

County Engineer - Cass County

September 4, 2019

Cass County is seeking applicants for the position of County Engineer. Interested parties may obtain an application from the Cass County Auditor's Office or the county website:

www.atlanticiowa.com

Please return the completed application and resume to:

Cass County Auditor

5 West 7th Street

Atlantic, IA 50022

This position will remain open until filled. The position requires an Iowa licensed professional engineer. Salary will be in the range of \$90,000 to \$110,000 depending on qualifications and experience. A full benefits package is included. The engineer plans, coordinates, assigns, and supervises all engineering and construction work performed by the county secondary roads department, as well as independent contractors. The engineer also prepares and lets contract documents for projects. The engineer also prepares an annual budget, and manages an office staff of three and secondary roads department of about twenty employees. Good communication skills, the ability to establish and maintain an effective working relationship with all county personnel, other government agencies, contractors, vendors, and the general public are essential.

Cass County is a rural county in southwestern Iowa midway between the Omaha and Des Moines metro areas. The population is 14,000 and the county seat is Atlantic.

Apply By:

Contact Information

Cass County Auditor

5 West 7th Street

Atlantic, IA 50022

<http://www.atlanticiowa.com>

Assistant Engineer - Jackson County

August 28, 2019

Jackson County, Iowa is seeking candidates for an Assistant County Engineer. Position involves assisting the County Engineer in performing professional engineering duties in the surveying, planning, designing, drafting and inspecting construction and maintenance of all county roads and bridges.

Candidates must have a B.S. in Civil or Structural Engineering; Master's degree and/or Professional Engineer's License a plus but not required. Interested applicants shall have passed the Fundamentals of Engineering exam and possess certifications from Iowa DOT for Aggregate, HMA and PCC inspections. Candidate must comply with state and federal licensure requirements and/or certifications for bridge inspections. Surveying experience is highly desirable.

Strong communication skills plus computer literacy in AutoCAD, word processing & spreadsheets is necessary. Must have valid Iowa driver's license and be insurable. Salary negotiable, based on qualifications & experience. Submit cover letter, resume, application (found at www.co.jackson.ia.us under Job Openings) and desired salary to: Becki Chapin, Human Resource Administrator, 201 West Platt Street, Maquoketa, IA 52060 or email to bchapin@co.jackson.ia.us

Applications will be accepted through Friday, November 15, 2019, or until position is filled. Jackson County is an Equal Opportunity Employer.

Apply By: 11/15/2019

Contact Information

Human Resources Administrator
201 West Platt Street
Maquoketa, IA 52060
<http://www.co.jackson.ia.us>

Becki Chapin
Phone: 563-652-3144
bchapin@co.jackson.ia.us

Engineering Technician - Dallas County

July 24, 2019

Job Duties

- Schedule, lead and perform the work of a survey crew engaged in providing field information, data collection, stakeout and control for construction and/or maintenance projects.
- Review engineering and/or surveying notes, data and calculations for completeness and accuracy.
- Perform a variety of design and drafting operations in the preparation of highway, bridge and culvert plans.
- Update and maintain various inventory maps.
- Incorporate standard details into plan sets, calculate construction quantities and cost estimates and review plans and documents for accuracy and compliance with standards.
- Perform inspection activities on varied construction projects such as highway grading and paving, bridges, culverts and erosion control.
- Perform a variety of standard quality control tests for construction both in the field and in the lab.
- Perform PCC and HMA plant inspection
- Keep project diaries, notes and sketches of construction work performed and conversations with contractors, utility companies, property owners, state and federal officials and the general public.
- Maintain detailed project records, prepare and review periodic reports and perform technical duties in a construction office or lab.
- Measure, verify and document quantities of work completed and prepare payment vouchers and progress reports.
- Assist with department digital and hard copy record keeping, including survey records, construction plans, right of way information, and section corners
- Keep supervisor informed of progress and potential issues and problems.
- Responsible for the maintenance, upkeep and protection from theft of assigned property and equipment.
- Assist in training employees in the operation of specified equipment and procedures in accordance with applicable safety standards.
- Participate in training and work related meetings as requested.
- Perform all work duties and activities in accordance with County policies, procedures, collective bargaining agreements and safety practices.
- Attend work regularly at the designated time and place.

Qualifications MINIMUM EDUCATION, TRAINING AND EXPERIENCE:

Associate's Degree in Civil Engineering Technology, or related; OR six (6) years of experience in engineering, surveying, construction inspection, materials inspection and testing; OR any

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equivalent combination of education and experience which provides the required knowledge and abilities. Special requirements: Current I.D.O.T. Certifications: Aggregate Sampler and Aggregate Technician, Level I and II PCC and Level I HMA or obtain within 1 year of hire. Valid Iowa Class B Commercial Driver's License preferred and insurable under County liability coverage.

Supplemental Information The following Core Competencies apply to everyone and are essential to all jobs in the Secondary Road Department: Accountability – Follows-up and meets commitments, takes ownership for work, and possesses a strong ability to stay focused on individual, department, and County results. Communication – Clearly and effectively expresses ideas and thoughts (verbally and in writing); listens actively. Customer Focus and Public Relations – Builds positive internal and external customer relationships; is committed to customer satisfaction; assumes responsibility for solving customer problems and ensures commitments to customers are met. Initiative – Independently acts to resolve problems and provide solutions; seeks out new responsibilities; generates new ideas; practices self-development. Safety – Understands and supports safety standards as required by the job; keeps the workplace clean and safe. Teamwork – Encourages and facilitates cooperation, pride, and trust among the team; fosters commitment; works cooperatively with others to achieve overall goals. Knowledge of:

- Civil engineering and surveying principles and practices
- All phases of construction, including construction site inspection, plant inspection, materials testing, and surveying
- Engineering drawing techniques using computer software such as AutoCAD
- Engineering design techniques using design software such as Civil 3D
- Operation and technology associated with surveying equipment including total stations, GPS, drones, and photogrammetry.
- Mathematics, including algebra, geometry and trigonometry
- Basic safe work practices
- English language to include basic grammar, sentence structure, and punctuation

Ability to:

- Make accurate calculations, keep accurate records and maintain organized documentation
- Read and understand engineering and surveying plans, plats and specifications
- Lead the work of a survey crew and assist in training
- Establish and maintain effective working relationships with co-workers, supervisors, contractors and members of the public
- Represent Dallas County and perform duties in a professional, responsible and trustworthy manner
- Use a computer and peripheral equipment for the purposes of word processing, CAD drafting, GIS mapping, data entry, spreadsheets, email and the Internet
- Operate common office equipment such as calculators, fax machines, photocopiers and multi-line telephones
- Be detail oriented when completing work assignments

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- Handle multiple tasks and competing priorities
- Operate inspection and testing equipment both in the field and in the lab
- Operate surveying instruments such as total stations, GPS receivers, data collectors, automatic levels, level rods, prism poles, magnetic locators and measuring tapes
- Use equipment related to civil engineering and surveying including hand tools such as a hammer, spade, shovel, pick ax and ax
- Operate an automobile, pick-up and/or larger trucks
- Handle low to moderate levels of stress, meet deadlines and solve problems appropriate to the position
- Organize and present facts, ideas and opinions clearly and concisely, orally and in writing
- Have clarity of speech and hearing which permits effective communication
- Understand and follow oral and written instructions
- Have sufficient manual dexterity to make handwritten notations and which permits moderate use of a keyboard, mouse and hand tools
- Have sufficient vision which permits moderate production and review of a wide variety of materials both in electronic and hard copy forms
- Occasionally lift, carry, push and/or pull up to 100 pounds
- Safely perform a variety of physical tasks associated with road construction, maintenance and repair, and engineering, including bending, stooping, kneeling, squatting, climbing, twisting, crawling, reaching and sitting
- Stand and walk frequently, sometimes on uneven and unstable surfaces such as at construction sites, roadway or ditch embankments
- Endure exposure to adverse weather conditions and terrains while conducting field work
- Have sufficient personal mobility to complete field work at various sites
- Be on call in emergency situations
- Work flexible schedule and overtime as needed

Apply By:

Contact Information

Adel, IA 50003

<https://www.dallascountyiowa.gov/government/county-administration/human-resources/job-opportunities>

Dallas County Human Resources

Phone: 515-993-6800

County Engineer - Montgomery County

May 29, 2019

The Montgomery County Board of Supervisors is accepting resumes for the position of County Engineer. Applicants must have an Iowa Professional Engineering License. Registration as a land surveyor in Iowa is preferred, but is not required. Montgomery County, Iowa, with a population of 10,225, is a rural county located in southwest Iowa. The County Seat is the community of Red Oak. The engineering department has approximately 25 employees. The Engineer plans, coordinates, assigns, and supervises all engineering and construction work performed by the county secondary roads department, as well as independent contractors. In addition, the Engineer will prepare and let contract documents for projects, present an annual budget, and a five-year construction program identifying future road improvement projects, and work with union representatives on employment matters. The ability to establish and maintain an effective working relationship with all county personnel, other government agencies, contractors, vendors, and the general public is absolutely essential. Possible salary ranging from \$90,000 - \$110,000 with salary negotiable depending upon experience and qualifications.

Resumes may be sent to: Stephanie Burke, Auditor or emailed to: sburke@montgomerycoia.us

Resumes will be accepted until the position is filled.

Apply By:

Contact Information

Montgomery County Auditor
105 E Coolbaugh, PO Box 469
Red Oak, IA 51566

Stephanie Burke
sburke@montgomerycoia.us

Assistant to Engineer - Webster County

November 26, 2018

Webster County is seeking qualified applicants for the position of Assistant to Engineer. The position is responsible for the development of assigned engineering projects assisting the County Engineer in the planning, design, survey, construction inspection, and management of highway projects and maintenance of the secondary road system.

Applicants are required to hold a valid Iowa driver's license and obtain/hold Iowa DOT inspection certifications. A Bachelor's Degree in Civil Engineering (or related field) or an Associate's Degree in Civil Engineering Technology plus equivalent experience is required.

Salary is dependent on experience and qualifications.

Apply online at www.webstercountya.org under the Human Resources tab; Assistance available at: Webster County Human Resources, 703 Central Avenue, Fort Dodge, IA 50501; 515-573-1148

Webster County is an Equal Opportunity Employer.

Position is open until filled.

Apply By: 11/26/2019

Contact Information

County Engineer
703 Central Ave
Fort Dodge, IA 50501
<http://www.webstercountya.org>

Randy Will
Phone: 515-576-3281
Fax: 515-576-0415
engineer@webstercountya.org